



### **Lead Instructor**

*30-40 hours per week with benefits (summers off)*

*\$30.00 per hour*

### **About Marin County Bicycle Coalition**

Marin County Bicycle Coalition (MCBC) is dedicated to creating a healthy, connected, and sustainable Marin by promoting cycling for everyday transportation and recreation. Founded in 1998, MCBC represents a broad constituency of people in Marin County who value bike and pedestrian-friendly communities. Marin County Bicycle Coalition delivers the Safe Routes to Schools education and encouragement programs.

### **About Safe Routes to Schools**

Marin's nationally acclaimed Safe Routes to Schools (SR2S) program gives students access to safe, healthy, environmentally friendly travel to school. Started in 2000 by the Marin County Bicycle Coalition, the pilot's success resulted in Federal funding to implement Safe Routes to Schools in all 50 states. Marin SR2S continues to be a national leader with new, innovative programs.

### **About this Position**

Safe Routes to Schools seeks a Lead Instructor whose primary responsibility will be collaborating with Instructors to teach 10,000 second to twelfth-grade students across 50 Marin County schools each year. The Lead Instructor is central to the program's continued success and innovation. The program schedule follows a traditional school calendar year and is ideal for someone who would benefit from time off coinciding with school vacations.

This position calls for an educator passionate about improving students' health and vitality through walking and biking to school. The Lead Instructor must exude personal enthusiasm, instill confidence in students, and teach the skills necessary to walk and bike safely, preparing students for a lifetime of healthy transportation choices. The Lead Instructor will be required to interact professionally with schools and partnering organizations, including students, Principals, teachers, and parents from diverse communities throughout Marin, using culturally sensitive adaptations to address the needs of vulnerable constituents.

The position requires a self-driven individual with outstanding verbal and written communication skills. The candidate must also be independent and organized, flexible

and collaborative, and passionate about making active travel safer for tens of thousands of Marin's families.

## **KEY RESPONSIBILITIES**

- Oversee development and delivery of interactive bicycle (e-bike) and pedestrian safety curriculum, including classroom and outdoor instruction for 2nd - 12th grade students and their families.
- Lead part-time Instructors in the delivery of bicycle and pedestrian classes on school campuses; manage logistics for scheduled classes; direct instructors; maintain bicycle fleet and equipment.
- Develop curriculum, communications, and activities promoting health, safety, equity, and environmental awareness through sustainable transportation choices.
- Lead Family Biking workshops, including route planning and instructional rides for students and their parents/guardians.

## **REQUIRED QUALIFICATIONS**

- Passion for teaching children bike/pedestrian safety instruction, working with Safe Routes to Schools programs, or experience teaching in a similar industry.
- Experienced teacher or similar youth leadership position; comfortable managing large groups of students, showing exceptional, engaging leadership.
- Outstanding verbal and written communication skills, including curriculum design and delivery.
- Engaging personality with students, school staff, and the general public.
- An influencer with students and adults, adeptly imparting passion for active modes of transportation.
- Flexible and reliable to meet varying school schedules throughout Marin.
- Physically able to teach a full school day of indoor and outdoor classes, lift up to 30 pounds, and drive a truck and trailer.
- Detail-oriented and well-organized to work independently at school sites and from home.
- Demonstrated sensitivity and understanding of issues facing diverse Marin communities.

## DESIRED QUALIFICATIONS

- Versed in Google platforms. Adept at creating PowerPoint presentations
- Experienced working with students of all ages - elementary, middle, and high schools.
- League of American Bicyclists Certified Instructor
- Bachelor's Degree
- Bilingual in English and Spanish

The position reports to the Safe Routes to Schools Program Director. The Lead Instructor position follows a standard school calendar from mid-August to mid-June, with summers off. Flexible 32-40 hours per week during school hours and calendar, Monday - Friday. Some weekends are required.

Benefits include health care. Part-time employees earn holiday and "Paid Time Off" benefits on a prorated basis according to the number of hours the employee regularly works. Nine holidays and the four workdays between Christmas and New Year are observed and paid. Flexible, unpaid summer months off from work. MCBC also provides the necessary equipment and a stipend for a work-from-home office. To learn more information about Marin Safe Routes to Schools, visit [www.Saferoutestoschools.org](http://www.Saferoutestoschools.org)

## TO APPLY

Applicants must send a cover letter and resume to [jobs@marinbike.org](mailto:jobs@marinbike.org) with the subject line "Lead Instructor—[ *Your Full Name*]." If your qualifications match our requirements, we will contact you starting the week of July 29.

Emails only, no phone calls, please.

Marin County Bicycle Coalition is an equal-opportunity employer.